

DECEMBER 20, 2012: "HOW BEST TO" DISCIPLINE & FIRE EMPLOYEES

ATTEND IN-PERSON
OR
VIA WEBINAR

This seminar will focus on:

- ◀ Understanding the purpose of disciplining employees.
- ◀ How to document performance and other issues.
- ◀ A guide to the termination meeting.
- ◀ Post-employment paperwork and responsibilities.



MN CLE Credits
Applied For (1.0)

WHAT IS THE HR LUNCH SEMINAR SERIES?

◀ A monthly 1-hour presentation focusing on today's important Human Resources workplace issues presented by experienced corporate defense labor and employment attorneys.

WHO SHOULD ATTEND?

- ◀ HR professionals, anyone advising them and anyone handling Human Resources issues including:
- ◀ HR Professionals
 - ◀ Business Owners
 - ◀ CFO's
 - ◀ Accountants
 - ◀ Attorneys

WHEN ARE THE SEMINARS HELD?

◀ 12:00-1:00 p.m. Check-in time & lunch for in-person presentation begins at 11:30 a.m.

WHERE ARE THE SEMINARS HELD?

- ◀ At the law office of Thompson Coe, The Hamm Bldg., 408 St. Peter Street, Suite 510, St. Paul, MN 55102 - or -
◀ **Via webinar.**

HOW MUCH DOES IT COST?

- ◀ \$15 per person. Lunch included for in-person attendees - or -
◀ **Package any six for just \$75 (\$12.50/presentation).**

FUTURE PRESENTATIONS

Jan. 17, 2013: Recap of Important 2012 Events in Employment Law and What to Look for in 2013
Feb. 21, 2013: FMLA - Intermittent Leave Problems and Knowing Employer's Rights
March 21, 2013: Handbooks for Dummies (and Non-Dummies, too)

April 18, 2013: Dealing with the Dilemma of Undocumented Workers
May 16, 2013: Overtime Pay - Avoiding Misclassification of Employees
June 20, 2013: Independent Contractors - Understanding Who is and Who is Not an Independent Contractor and Why it is Important

TO REGISTER FOR THE IN-PERSON SEMINAR:
CALL: 651-389-5080 OR E-MAIL: hrhotline@thompsoncoe.com

TO REGISTER FOR THE WEBINAR:
LOG INTO: <https://www1.gotomeeting.com/register/288310225>

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For over 60 years, Thompson, Coe, Cousins & Irons, has delivered excellent service to its clients across the U.S. In that time, Thompson Coe has grown to over 140 attorneys and now provides legal representation nationally in the areas of labor and employment, immigration, insurance, general business, commercial litigation, discovery, health care, products liability, mass torts, professional liability, securities litigation, construction, real estate, tax and estate planning, to name a few practice areas.